

COVID-Safe Plan as at 13/07/2020

To ensure we have a safe & healthy return to face-to-face classes (as safe as is reasonably practical) please take careful note of the information below and pass the relevant information on to your child:

ARRIVAL & DEPARTURE FROM AFTER HOURS CLASSES

- Students MUST wash their hands with soap & water in our bathrooms or use hand sanitiser on arrival and use hand sanitiser on departure. Hand sanitiser dispensers have been installed around the College for use, but students are also encouraged to bring their own hand sanitiser in their dance bag.
- The Waiting Area in our Performing Arts Building will remain closed. Parents of younger students are able to wait to pick their child up from our Quad area no more than 10 minutes before the conclusion of the child's class finishing time. Any parent found to be waiting earlier than this may be asked to wait off the premises.
- If you feel your child is old enough to be dropped off and picked up from our car park, please make these arrangements with your child. Children (and adults) should not walk through the car park – instead they should use the walk-ways.
- Parents are NOT permitted to enter the Performing Arts Building or the Conference Centre building unless under special circumstances previously agreed with the Head of After Hours Program. Parents of younger students will be able to walk their child to the main door of the Performing Arts Building for drop-off and should then leave the premises or wait in the car. There will be several members of staff there to ensure your child gets to their studio safely.

IN THE STUDIOS

- The 1.5 metre social distancing rule will apply in the studio and in our buildings. Students are encouraged to not have physical contact with each other - this includes hugging/kissing.
- Ballet barres and door handles will be wiped down between classes when possible. All studios are thoroughly cleaned at the end of each day.
- Should a student become visibly unwell during class, the student will be isolated and a parent will be contacted to pick them up immediately.
- If your child is sick, even mildly, they must stay home. They will be entitled to a make up lesson at a later date.

GENERAL

- If you or your child has been in contact with a confirmed case of COVID-19, they must be tested and self-isolate until the result is known or told otherwise by NSW Health.
- Students are encouraged to bring enough water from home to sustain them while at the College. Our water dispensers will still be available for use, however, students are encouraged to bring water from home.
- If possible, please have your child avoid public transport.
- Please make sure all belongings are labelled. Un-labelled items such as water bottles will be thrown out if left at the College to avoid the possible spread of germs.
- We encourage all our students who have a mobile phone to have the COVID-Safe app downloaded.
- Parents are reminded to sure their contact details held by the College are up to date.

PAYMENT OF FEES

Monday to Friday:

- As our Performing Arts Building is only open for staff & students, you are encouraged to phone our office to pay your fees. Fees will be calculated for you on the spot and credit card details can be taken over the phone. Alternatively, your fees can be calculated over the phone and payment can be made by direct deposit into the College's bank account. Our Early Bird Discount has been extended to Week 3. Our Office Hours are 11:00-7:00pm Mon-Thurs, 11:00-6:00pm Fridays and 8:00-4:00pm Saturdays.

Saturdays

- For the first 2 Saturdays of Term 3 (Saturday 25 July & Saturday 1 August) we will have staff set up near the entrance to the Performing Arts Building who can calculate your fees for you and take payment via credit/debit card at that point. No cash or cheque payments can be accepted.

NEW FAMILIES STARTING IN THE AFTER HOURS PROGRAM

- All new families will still be shown the studios and our premises on their trial day. Tours will be kept short to minimise the amount of time spent in the building. You will be required to hand sanitise on arrival and departure.

EVENTS

- Parents Week has been cancelled for Term 3.
- Parent Teacher Interviews for Ballet Grades have been cancelled. You will be contacted by phone if there is a matter to discuss or you may request a phone interview if you have a concern.
- Once we have further information on venue restrictions, we will notify our performance students of details for our DANCE+ Concert, which will be an in-house event this year.