## Papercut download instructions (Windows)

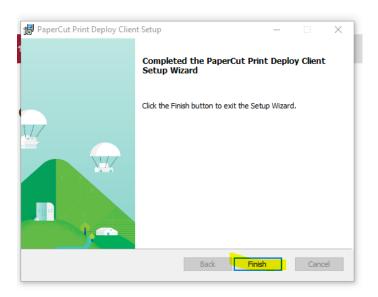
## This processing must be done when you are in school environment.

## **Restart computer before installation**

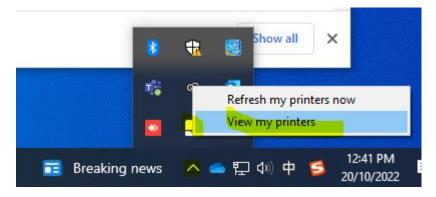
Step1: click this link <u>http://192.168.0.57:9191/print-deploy/client/windows</u> and it will automatically download the application. It should pop up on the left bottom of any website page.



Step 2: click on the app which you just downloaded, just wait it to be installed. And then click **Finish**.



Step3: click the arrow on the right bottom of your desktop, and then click the printer-like logo, and view the printer.



Step4: Login PaperCut system by using Internal Login & PW.

PaperCut Print Deploy Client	-				
PaperCut <sup>P</sup> All your printers, in one place,	<b>Sign in</b> Please sign in so that the right printers are added to your device. Username shanshan,wang				
	Password				
	Sign in and add printers				
	🜌 Don't show me this again				
	v1.7.1528				

Step5: check if its installed? If not, just wait a few seconds.

PaperCut Print Deplo	oy Client			-	×
PaperCut	My printers Refresh	Q :	earch print	ers, locations	
🛤 My printers					-
Q Add printers	SharpFollowMe[tmconm01](Mobility)	Everyone	X	Installed	
Help v1.7.1528		1-1 of 1	<	< >	×I
Change user					Ų

Step6: when printing, use Printer "Sharp Follow-Me"

rint	
Printer: SharpFollowMe [tmconm01](Mobility) V Properties	Advanced Help 🕐
Copies: 1 Print in grayscale	e (black and white) 🗌 Save ink/toner 🕕
Pages to Print ● All O Current O Pages 1 - 3 ► More Options	Scale: 96% 8.27 x 11.69 Inches
Page Sizing & Handling 🕦	Die gebreicht er Pennie frigtet Veige mei geschie der einfür stehet minimum. Vergin Die bei in fahren bekenner
Size Poster Multiple Booklet	
○ Fit ○ Actual size	
Shrink oversized pages Custom Scale: 100 % Custom Scale: 100 % Choose paper source by PDF page size	illusi analisisi -
✓ Print on both sides of paper ● Flip on long edge ○ Flip on short edge Orientation:	
● Auto O Portrait O Landscape	
Comments & Forms	Page 1 of 3
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👼 Sharj	pFollowMe [tmconm	n01](Mobility) Pro	perties					)
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-	fset: Offset each set	~						
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							ОК	Cancel Help

## Step 7: discover more printer feature from Properties – Finishing/layout.