

## Learning Enrichment Teacher

(Part-Time Casual)

The McDonald College is Australia's leading Academic and Performing Arts College. It was founded on a belief of performance distinction, whether this is in academia, the arts or both. All staff members of the College share and support this belief.

An opportunity exists for a qualified, enthusiastic and experienced learning support teacher. Applicants must be accredited by the NSW Education Standards Authority (NESA) to teach in NSW.

### APPOINTMENT

The Learning Enrichments Teacher is appointed by the Principal in consultation with the Head of Learning Enrichment. The appointee is responsible to the Principal through the Head of Learning Enrichment.

### ROLE DESCRIPTION

#### Responsibilities

- Work with students with additional learning needs and English as a second language needs from year 3-12 and predominately years 7-12
- Work proactively within a collaborative teaching team
- Create and implement personal learning plans for individual students
- Establish and communicate clear, challenging and achievable expectations for students
- Facilitates a positive mindset with students and a focus on achieving personal best
- Use effective classroom management strategies that will encourage students to take responsibility for their learning
- Remain informed of current research
- Closely monitor student progress in each subject area and maintain up-to-date student records on each student's learning
- Attend and participate in Staff Meetings and School based Professional Development activities,
- Attend school-organised activities relevant to your class
- Ensure all activities are pursued in a manner consistent with the School's Code of Conduct
- Contribute to and monitor the pastoral care of students

### **Reporting Relationships**

- Reports to Principal, Director of Junior School, Deputy of College and Head of Learning Enrichment

### **Personal Qualities**

- Confident in differentiating the curriculum and delivering individualised programs
- Excellent manner in dealing with staff, students, parents and general public
- Ability to work as part of a team and independently
- Ability to work under pressure and to deadlines
- Punctual and flexible & have good time management skills
- Ability to prioritise
- Ability to maintain confidentiality
- Competent technology skills relevant to the teaching areas
- Ability to show initiative and to be proactive
- Ability to represent the College at a professional level
- Professional and discrete at all times in relation to confidential matters
- Positive and collaborative contributor to a successful team committed to improving educational outcomes
- Reflective professional engaged in ongoing development and research in relation to your practice

### **Key Areas of Responsibility (Students)**

- Liaise with students as required
- Encourage and nurture, in a positive manner, the learning experiences of the students
- Support students through the College's pastoral care program
- Liaise with parents in matters regarding the students' progress

### **Key Areas of Responsibility (Other)**

- Attend performances and official College functions as required
- Participate in the College's Professional Development program
- Carry out other duties as required by the Principal

### SELECTION CRITERIA

- Highly developed interpersonal skills to deal effectively with students, staff and parents
- Possess recognised NSW teaching qualifications – including accreditation appropriate to experience
- Demonstrated experience working with secondary school students with learning needs & English as a second language or dialect needs
- Demonstrates a passion and enthusiasm for teaching
- Valid NSW Working with Children Check

### TO APPLY

Written applications consisting of full Curriculum Vitae should be directed to Mrs Maxine Kohler, Principal of The McDonald College, and be submitted electronically to her Personal Assistant, Mrs Leslea Smith at [leslea.smith@mcdonald.nsw.edu.au](mailto:leslea.smith@mcdonald.nsw.edu.au)

The closing date for all applications which must include the names and telephone contact number of two (2) professional referees should be received by 4pm on Thursday 13 September 2018.